



# Luther Burbank Middle School



**“Achieving Success as a Team - 110%, No Excuses”**

**2013 TEA Met Standard with Distinction**

## SDMC Meeting

Thursday, February 20, 2014 (*Library at 3:45 pm*)

- Welcome and Sharing – Jennings: Career Day went well.
- Community Relationships/Partnerships - NA
  - Parent Feedback
  - PTO Report
  - Business Partners Report
- Student Feedback - NA
  - 6<sup>th</sup> Grade
  - 7<sup>th</sup> Grade
  - 8<sup>th</sup> Grade
- Curriculum and Instruction
  - Appraisal System Survey: SDMC Committee reviewed and voted on survey
- Principal's Report - NA
  - Staffing Patterns
  - Budget Report
  - Tutorial Update
  - Stanford Update/ Discussion
  - Field trips
- School Organization
  - Assistant Principal's Report – Jennings: Spring Semester discipline increases. Be consistent with discipline expectations
  - Instructional Coordinator's Report - NA
  - Title I/Magnet Report - NA
  - Counselor Report - NA
  - Department Chair's Report – Hard to view school wide calendar
  - Cluster Reports – Fry: 8<sup>th</sup> Grade Vanguard going to the Holocaust Museum March 11<sup>th</sup>
- Questions and Concerns –
  - Concerns: Less observations for teachers who are 4's. Ms. Jennings stated that regarding observations, it's important to have multiple observations in order for appraisers to see all criteria. Gives opportunity for teachers to improve on their observation score.
  - How did first round of EOY testing go? – Teachers were testing or discussing scores. In the G-Wing there were no monitors to relieve test administrators. Ms. Jennings stated the weather was too cold. There was a suggestion to strategically plan to assign extended time takers in same area according to grade level to avoid distractions. Have more administrators monitor during testing time.
  - Are Mr. Knittle's announcements working? – Yes announcements are working to rush students to class. Announcements made are specific for Hall Sweeps.

- Career Day: Could've been announced sooner to invite others. Ensure all teachers are included to invite speakers. Ensure that escorts know their way around campus and inform or prepare students (escorts) better to know their duty. Ms. Ruiz enjoyed how organized how the lunch was organized. Students were sent to class. Suggestion to have Career Day after all testing.
- Concerns: Classrooms are still not being cleaned. Ms. Ruiz stated when a custodian is out, the others have to pick up their duties and that limits how much they can clean. Snacks sales are on hold until further notice due to excessive trash around the school. Suggestion – each cluster can go out to help clean area. Ask cluster how to improve school clean up
- Concerns: Fights are becoming an issue
- Concerns: Skippers are leaving during lunch. Concern: only one security guard. Teachers or monitors must be at lunch duty.
- Concerns: 7<sup>th</sup> grade lunch there are students smoking electronic cigarettes in the cafeteria. Suggestion: Ms. Brown states administration do random backpack checks.

➤ Next Meeting Date: March 27, 2104

Attendance:

- |  |  |  |   |  |
|--|--|--|---|--|
| <input type="checkbox"/> Rosa Hernandez          | <input checked="" type="checkbox"/> David Knittle      | <input type="checkbox"/> David Valentino             | <input checked="" type="checkbox"/> Brittany Jennings | <input checked="" type="checkbox"/> Amanda Vasquez |
| <input type="checkbox"/> Ariel Bejko             | <input checked="" type="checkbox"/> Cassandra Sandoval | <input checked="" type="checkbox"/> Donald Boyd      | <input checked="" type="checkbox"/> Elyse Brown       | <input checked="" type="checkbox"/> Ledy Mendez    |
| <input checked="" type="checkbox"/> Marcus Salas | <input checked="" type="checkbox"/> Jared Mosley       | <input checked="" type="checkbox"/> Sabrina Fergeson | <input checked="" type="checkbox"/> Alma Ruiz         | <input type="checkbox"/> Lionel Rivera             |
| <input type="checkbox"/> Ashley Scott            | <input checked="" type="checkbox"/> Ms. Fry _____      | <input type="checkbox"/> _____                       |   |  |